

JOB DESCRIPTION AND PERSON SPECIFICATIONS, MANDATORY MOTOR VEHICLE INSPECTION SERVICES, MINISTRY OF WORKS AND TRANSPORT, 2025

Job Title: IT Manager, Mandatory Motor Vehicle Inspection Services.

Employment Type: Contract

Reports to: Project Manager, Mandatory Motor Vehicle Inspection Services

Job Purpose: To lead and manage the development, implementation, maintenance and support of all IT systems and infrastructure in the delivery of MVIS in order to enhance efficiency and effectiveness of MVIS Section operations

Key Duties:

- Oversee the IT infrastructure at all vehicle inspection stations.
- Ensure the security and integrity of digital vehicle inspection records.
- Develop, implement and maintain the vehicle inspection software and database.
- Provide technical support to staff and troubleshoot system issues.
- Ensure IT systems comply with data protection regulations.
- Supervise IT officers

Person Specification:

Essential Requirements	• Master Degree in Information Technology, Computer Science, or a related field. • At least 5 years of experience in IT management in a reputable organization. • Knowledge of ICT equipment functionality, database management, cybersecurity and software systems. • Experience in managing IT projects and system integrations. • Previous experience with SGS Automotive Uganda in a similar role is desired.
Desirable Requirements	• Training in IT Project Management • Training in Disaster Recovery Management • Information Technology Infrastructure Library (ITIL) Certification
SKILLS AND ATTRIBUTES	

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- Ability to develop, motivate and influence a team of managers towards the realization of the Department's mandate
- Demonstrated creativity and innovation capability
- Strong problem diagnosis and solving skills
- Strong conceptual and analytical skills
- Excellent interpersonal and networking skills
- Ability to coach, mentor and guide a team of professionals under supervision
- Excellent oral, written communication and presentation skills
- Impeccable integrity
- Empathetic and emotionally intelligent
- Demonstrable passion in Information Technology
- Should be agile and results oriented

Approved by:

Date: