

JOB DESCRIPTION AND PERSON SPECIFICATIONS, MANDATORY MOTOR VEHICLE INSPECTION SERVICES, MINISTRY OF WORKS AND TRANSPORT, 2025

Job Title: Vehicle Inspection Lane driver, Mandatory Motor Vehicle Inspection Services

Employment Type: Contract

Reports to: Vehicle Inspector, Mandatory Motor Vehicle Inspection Services

Job Purpose: To safely and efficiently drive vehicles through the inspection lane, collaborating with inspectors to ensure accurate assessments, while maintaining a professional and respectful demeanor, and adhering to safety regulations and procedures

Key Duties:

- Safely drive and position vehicles through the inspection lane.
- Collaborate with vehicle inspectors to ensure accurate and efficient assessment of vehicle roadworthiness.
- Follow standard operating procedures for inspection workflow, ensuring vehicles are lined up and handled in a timely manner.
- Operate vehicles with both manual and automatic transmission.
- Ensure that all vehicles are secured and parked safely post-inspection.
- Identify and report any noticeable vehicle defects or hazards to the inspection team.
- Maintain a log of vehicles driven, including time, type, and any irregularities observed.
- Report any incidents or unusual findings to the supervisor promptly.
- Handle clients' vehicles respectfully and professionally.
- Offer basic guidance to the public on inspection processes when required.
- Adhere to Uganda's road safety and traffic regulations at all times.

Person Specifications:

Essential Requirements	• Diploma/Certificate mechanical in mechanical or automotive engineering or equivalent. • A valid Ugandan Driving License with the following groups of motor vehicles A, B, C, CE, D and DE. • At least 5 years of experience.
Desirable Requirements	• Training in Occupational Health and Safety • Certification in vehicle inspection (where applicable) is an added advantage. • Previous experience with SGS Automotive Uganda in a similar role is desired.

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SKILLS AND ATTRIBUTES

The ideal person should demonstrate.

- Safe driving skills
- Attention to detail
- Good communication skills
- Professionalism
- Ability to work efficiently
- Knowledge of vehicle operations
- Adherence to safety protocols
- Basic knowledge of inspection processes
- Compliance with road safety regulations

Approved by:

Date: